

Introduction from Gregory Kinsman-Chauvet, Founder and Cycling Enthusiast Officer (CEO)

Joining Bike for Good during this transformative period is an incredible opportunity for anyone passionate about cycling and community impact. As we develop our award-winning programmes, we seek dedicated individuals who want to make a real difference.

Have you heard about Scotland's first Cytech training centre, which has empowered passionate cycling enthusiasts with essential skills? By joining our team, you can support initiatives which ensure that cycling skills, training, and activities are inclusive and accessible to all communities, including asylum seekers and refugees.

Imagine being part of the world's first impact-led bicycle subscription scheme, collaborating with other organisations to develop a pioneering circular economy model! As Glasgow's leading community cycling organisation—one of the largest in the UK—we're excited about our recent partnership with an international cycling organisation, set to elevate our programmes even further.

With the growing interest in cycling and the expanding cycle industry, there's a tremendous opportunity for social enterprises like ours to thrive and create lasting social impact. If you're ready to contribute to meaningful change, whether as a customer or a beneficiary, exciting times await you at Bike for Good! Join us and be a part of this inspiring journey!

“You do not need to be a cyclist to ride a bike”

Peter Walker, Bike Nation



About Us

Are you passionate about cycling and making a positive impact in your community? Join us at Bike For Good, a dynamic organisation founded in 2010 dedicated to transforming lives through cycling. We're not just about selling and servicing refurbished bikes; we offer a supportive environment that fosters growth, learning, and connection.

At Bike For Good, we run maintenance classes, provide cycle training, and implement community programs designed to engage individuals from all walks of life—whether you're a seasoned cyclist, a curious commuter, or someone comfortable on two wheels for the first time. Our mission is to welcome and uplift everyone, including young people, refugees, asylum seekers, and individuals living with physical and mental health conditions.

As part of our team, you'll collaborate with fellow cycling enthusiasts, professional bike mechanics, and our dedicated delivery team—all committed to making cycling accessible and enjoyable for our diverse community. Your work will contribute to a sustainable funding model supported by the sales of cycling goods and services and generous donations and grants.

By joining Bike For Good, you'll enhance your skills and be a part of a rewarding journey that changes lives for the better. If you're ready to roll up your sleeves and contribute to a cause that truly matters, we'd love to hear from you. Let's pedal forward together!

More information: <https://www.bikeforgood.org.uk/>



Vision

“A healthy and inclusive environment where everyone in the community benefits from more people cycling”

Mission

“We enable people to ride a bike. We believe that cycling is the most effective and sustainable form of transport; we believe it enhances our chances for a healthy life and environment.”

Values

Passionate

We are passionate about cycling as a tool for positive change.

Supportive

We work at the heart of communities, empowering people and building partnerships. To achieve this, we nurture a collaborative work environment.

Expertise

We continuously develop our skills and share them with our volunteers and staff throughout the community.

Environmentally aware

We protect and preserve the environment for the benefit of all.

Job Description -

Job Title - Full-Time; Workshop Coordinator South

Salary - £28,489.39 (+ salary annual salary increase in May)

Location Bike for Good South, G42 8BH

Contract Permanent 37.5 hours per week (Tuesday to Saturday)

Purpose

Join Our Team as a Bike Shop Coordinator!

Are you a seasoned bicycle technician looking to develop your leadership and management skills?

Bike for Good South is looking for a dedicated Bike Shop Coordinator to support our day-to-day operations.

As our Bike Shop Coordinator, you'll report to the Bike Shop Department Lead and play an important role in the leadership, technical expertise, and retail management within our Bike Shop. Your responsibilities will include managing the Community Bike Shop, and overseeing retail and workshop activities, including repairs, servicing, bike refurbishing, and customer service.

There will be a strong emphasis on support, learning and development to ensure that the successful candidate can develop their skills and experience alongside the shop profitability.

Reporting Line

Bike Shop Department Lead

Key Responsibilities

- Leadership: Lead by example, providing guidance and support to the team.
- Technical Expertise: Ensure top-notch technical services in bike repairs and servicing.
- Retail Management: Manage the retail aspect, including new and second-hand parts, bikes, accessories, and services.
- Quality Standards: Uphold and enhance our quality standards and professionalism.
- Customer Service: Deliver prompt and professional customer service consistently.

If you're passionate about bikes, have a wealth of technical experience, and thrive in a leadership role or are looking to develop this area, we want to hear from you! The following indicates the skills and experience that will allow an individual to approach this role confidently. Not all suitable applicants may have all of these skills and knowledge. We would still like to hear from you if you can demonstrate abilities that will enable you to succeed in the role.

This job description provides a general overview of the position's responsibilities. The incumbent is expected to be a flexible and adaptable team player willing to take on new challenges and responsibilities as they arise, consistent with their skills and experience.

Person Specification

Knowledge, Experience & Skills Required

Essential:

- Proven experience in bicycle mechanics and technical expertise with 3+ years in the bike industry
- Commitment and experience in providing exceptional customer service
- A positive approach and the ability to be systematic and solve problems.
- Ability to manage competing priorities and keep calm under pressure
- Experience in a retail environment and using point-of-sale systems
- Excellent teamwork and interpersonal skills
- Passion for promoting cycling and sustainable transportation

Desirable:

- Experience in a retail leadership role e.g. supervisor, floor manager, retail manager
- Passion for cycling and community impact
- Experience in stock management
- Good understanding of stock controls and stock ordering processes

Join us in our mission to make biking accessible and promote sustainable living. Apply today and be a part of the Bike for Good South team! 🚲🔧

The job description is current at the date of issue, however, is subject to updates and changes throughout the recruitment process and beyond. Please note that we may interview strong candidates before the closing date.



Bike for Good Benefits, Reward and Recognition Provisions.

Pension Scheme	<input checked="" type="checkbox"/> Eligible employees are automatically enrolled in Nest's Bike for Good Pension scheme within three months from their start date. At present, Bike for Good contributes 3%, with employees contributing 5% (less tax relief)
Employee Assistance Programme	<input checked="" type="checkbox"/> Confidential service is provided by a team of <input checked="" type="checkbox"/> Counsellors and advisors who are qualified and experienced in providing support with work and personal issues
Annual Holiday	<input checked="" type="checkbox"/> 37 days per leave (pro rata for part-time staff), including bank holidays
Enhanced Sick and absence pay	<input checked="" type="checkbox"/> Company paid sickness absence in accordance with the Absence from Work Policy.
Staff Discounts on Cycling Goods and Services	<input checked="" type="checkbox"/>
Flexible working Practices	<input checked="" type="checkbox"/>

Long service recognition - 5,
10 and 20 years



Staff Survey: Have your say in the quarterly and annual anonymous staff surveys.

How to Apply

Please complete our [online equal opportunities form](#)

And fill in the attached application form and return it to:

Laura.ferguson@bikeforgood.org.uk - please add the job position to the subject line

DEADLINE: Sunday, 30th March - We will interview applicants as they come in, and we may close early as required.

If you require further information or a confidential discussion, please contact us.

Bike for Good is committed to ensuring that people underrepresented in cycling are supported and encouraged at every step of their cycling journey. To achieve this, we want to build an inclusive and representative community within our organisation and in our communities. We are committed to attracting, developing, and retaining the best people for Bike for Good and the communities we serve. Everyone will be respected and valued for their contributions.

We encourage people who identify with a marginalised background to apply for our roles. However, all applications are welcome and will be treated fairly and equally. Please contact us for additional support or information to aid your application.

You can read more about our work to increase diversity and inclusion in cycling here on our website: <https://www.bikeforgood.org.uk/about-us/equality-diversity-and-inclusion/>

Bike for Good is a Disability Confident and Real Living Wage Employer.

